



City of Nedlands

Technical Services Reports


Committee Consideration – 13 November 2012
Council Resolution – 27 November 2012

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TS22.12	Tender No. 2012/13.03 – Irrigation Maintenance Services
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Committee	13 November 2012
Council	27 November 2012

Applicant	City of Nedlands
Owner	City of Nedlands
Officer	Andrew Dickson – Manager Parks Services
Director	Mark Goodlet – Director Technical Services
Director Signature	
File ref.	TEN/379
Previous Item No's	Item 6 – Special Council Meeting Minutes - 14 June 2012
Disclosure of Interest	No officer involved in the preparation of this report had any interest which required it to be declared in accordance with the provisions of the <i>Local Government Act (1995)</i> .

Purpose

The purpose of this report is to award the contract for the supply of irrigation maintenance services to assist the City's internal operations during the peak watering season October to April each (financial) year.

Recommendation to Committee

Council:

1. agrees to award tender number 2012/13.03 to Environmental Industries Pty Ltd trading as Thinkwater Canning Vale for the supply of irrigation maintenance services in accordance with the submitted price schedule (see attachment 1);
2. authorises the Chief Executive Officer to sign an acceptance of offer for this tender, and
3. instruct Administration to provide a progress report of the services provided to the City at the end of the initial period and prior to the negotiations for an extension of contract to extend for two (2) 12 month periods.

Strategic Plan

KFA 1: Infrastructure

- 1.3 Provide and maintain quality passive and active recreational and leisure facilities and open space to meet community needs.

KFA 4: Community Wellbeing

- 4.2 Encourage, support and provide for a range of recreation and leisure opportunities, both active and passive.

Background

The City has irrigation assets with a current replacement value of approximately \$7,500,000. This encompasses 73 individual infield irrigation systems and 53 bores with associated infrastructure. At present approximately 45% of the City's total irrigation infrastructure is in excess of twenty years old, with approximately 25% being between ten and twenty years old. The age of the irrigation infrastructure results in an increased maintenance requirement to maintain the functionality and efficiency of individual systems and associated components.

The Parks Services annual operational budget has incorporated a contingency for irrigation systems maintenance in recent years in response to the above. This allows Parks Services to engage external services to supplement internal maintenance operations. The need for this contingency arises during the peak watering period October to April each (financial) year.

In addition to the age of the infrastructure, the lengthening of the watering season (due to decreasing rainfall) combined with difficulties in retaining and attracting experienced irrigation maintenance staff has contributed to an increased reliance on this contingency during the previous two watering seasons.

Furthermore, there has been a diminished ability to engage external irrigation maintenance services at short notice due to a high demand for irrigation maintenance services.

Due to the combination of increased expenditure and the need to secure these services well in advance and to ensure that current service levels within Parks Services operations are maintained, these services are now being tendered. Previously these services have been quoted for on an annual basis.

Key Relevant Previous Decisions:

Item 6 – Special Council Meeting Minutes – 14 June 2012

Council Resolution

Council adopts the 2012/13 Annual Budget as detailed in the Attachment for the year ending 30 June 2013.

Proposal Detail

The supply of irrigation systems maintenance City wide inclusive of all labour, services and plant is required. The service requirement encompasses the supply of one suitably competent irrigation maintenance person and one vehicle fit for purpose with the appropriate tools. It is envisaged that the provided service will be limited to the peak watering season October to April each financial year.

Consultation

Required by legislation: Yes No

Required by City of Nedlands policy: Yes No

Legislation

- *Local Government Act 1995*
- *Rights in Water and Irrigation Act 1914*

Budget/financial implications

Budget:

Within current approved budget: Yes No

Requires further budget consideration: Yes No

Financial:

Council has approved the budget for the 2012/13 financial year which incorporates a financial contingency for these services.

Risk Management

Key risk areas including financial, health, service interruption, environment and regulatory risks have been addressed through the control measures applied in the tender documentation and evaluation process. Reference checks were completed on the recommended contractor as part of the evaluation process.

Discussion

The tender was advertised in the West Australian newspaper on 29 September 2012 with tenders closing at 2 pm on Wednesday 17 October 2012.

The tender was independently evaluated by two (2) officers from the Technical Services division and one (1) from the Corporate & Strategy

division. Evaluations were conducted in accordance with the criteria specified in the tender documentation as set out in the below table:

<p>Relevant Experience Tenderers must address the following information in an attachment and label it "Relevant Experience":</p> <ul style="list-style-type: none"> (a) Provide details of three recent/current contracts similar in scope to this Contract, including the value of contract, commencement date, completion date and a description of the requirements; (b) Provide details of issues that arose during three different projects and describe how these were managed, including their outcomes; (c) Demonstrate the Tenderer's ability to achieve outcomes within strict deadlines. (d) Describe quality measures are in place that will ensure the quality of the Tenderer's Goods and Services to be provided under this contract. 	<p>Weighting 20%</p>
<p>Key Personnel skills and experience Tenderers must address the following information in an attachment and label it "Key Personnel Skills and Experience":</p> <ul style="list-style-type: none"> (a) Listing of Key Personnel to be involved in this contract; (b) Curriculum vitae inclusive of, Membership to any professional or business association, qualifications and level of experience of each Key person to be involved in this contract; 	<p>Weighting 10%</p>
<p>Tenderer's Resources Tenderers must address the following information in an attachment and label it "Tenderers Resources":</p> <ul style="list-style-type: none"> (a) Provide a current commitment schedule, detailing the % of total capacity currently committed to projects and % of total capacity required for this Contract; (b) Include within your submission a plant/equipment schedule, detailing the year of manufacture, make, model and description of working condition. 	<p>Weighting 20%</p>

<p>Risk Assessment</p> <p>Tenderers must address the following information in an attachment and label it "Risk Assessment":</p> <ul style="list-style-type: none"> (a) An outline of your organisational structure inclusive of any branches and number of personnel. (b) If companies are involved, attach their current ASC company extracts search including latest annual return. (c) Provide the organisations directors/company owners and any other positions held with other organisations. (d) Provide a summary of the number of years your organisation has been in business. (e) Attach details of your referees. You should give examples of work provided for your referees where possible. (f) Are you acting as an agent for another party? If Yes, attach details (including name and address) of your principal (g) Are you acting as a trustee of a trust? If Yes, give the name of the trust and include a copy of the trust deed (and any related documents);and if there is no trust deed, provide the names and addresses of beneficiaries. (h) Do you intend to subcontract any of the Requirements? If Yes provide details of the subcontractor(s) including; the name, address and the number of people employed; and the Requirements that will be subcontracted. (i) Will any actual or potential conflict of interest in the performance of your obligations under the Contract exist if you are awarded the Contract, or are any such conflicts of interest likely to arise during the Contract? If Yes, please supply in an attachment details of any actual or potential conflict of interest and the way in which any conflict will be dealt with (j) Will any actual or potential conflict of interest in the performance of your obligations under the Contract exist if you are awarded the Contract, or are any such conflicts of interest likely to arise during the Contract? If Yes, please supply in an attachment details of any actual or potential conflict of interest and the way in which any conflict will be dealt with (k) Are you presently able to pay all your debts in full as and when they fall due? 	<p>Weighting 20%</p>
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<p>Risk Assessment (Continued)</p> <p>(l) Are you currently engaged in litigation as a result of which you may be liable for \$50,000 or more? If Yes please provide details.</p> <p>(m) In order to demonstrate your financial ability to undertake this contract, include a profit and loss statement and the latest financial return for you and each of the other proposed contracting entities, together with a list of financial referees from your bank and/or accountant.</p> <p>(n) The insurance requirements for this Request are stipulated in Part 3 of this Request. Tenderers are to supply evidence of their insurance coverage including, insurer, expiry date, value and type of insurance. If Tenderer hold "umbrella Insurance" please ensure a breakdown of the required insurances are provided. A copy of the Certificate of Currency is to be provided to the Principal within [insert number] days of acceptance.</p>	<p>Weighting 20%</p>
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A total of 30% weighting was allocated to the Price criteria.

Conforming submissions were received from the following organisations, which have been placed in order of the accompanying final evaluation score:

Organisation	Evaluation Score
Environmental Industries Pty Ltd trading as Thinkwater Canning Vale	93.33
Oliver's Lawn & Landscaping Pty Ltd	85.39
LD Total	82.95

Conclusion


After evaluation of the tender submissions, having attained an evaluation score of 93.33, it is recommended that Environmental Industries Pty Ltd trading as Thinkwater Canning Vale be awarded the contract for the supply of irrigation maintenance services in accordance with the submitted schedule of rates.

Attachments

1. Attachment 1 – Confidential Schedule of Rates (not to be published)

TS23.12	Proposed Principal Shared Path on Stubbs Terrace
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Committee	13 November 2012
Council	27 November 2012

Applicant	Main Roads WA
Owner	City of Nedlands
Officer	Maria Hulls – Manager Engineering Services
Director	Mark Goodlet – Director Technical Services
Director Signature	
File ref.	ST9-03
Previous Item No's	Nil
Disclosure of Interest	No officer involved in the preparation of this report had any interest which required it to be declared in accordance with the provisions of the <i>Local Government Act (1995)</i> .

Purpose

Main Roads WA are planning a Principal Shared Path (PSP) from the Shenton Park railway station to the Loch Street railway station along Stubbs Terrace. The path alignment will be in both Public Transport Authority land and City of Nedlands controlled road reserve.

Main Roads are seeking Council support for the PSP. They also wish to enter into an agreement with respect to the provision and ongoing control and responsibility for the PSP.

Recommendation to Committee

Council:

1. **supports the provision of a Principal Shared Path by Main Roads WA from Shenton Park railway station to Loch Street railway station along Stubbs Terrace, generally in the location shown in Attachment 2 of this report;**
2. **instructs the Chief Executive Officer to prepare a letter to the Main Roads WA which includes the following information:**
 - a. **formal Council support for the Principal Shared Path;**
 - b. **a statement acknowledging that the Main Roads WA accepts care, control, ongoing maintenance,**

management and all responsibility associated with the Principal Shared Path;

- c. a request for consideration in the detailed design phase;**
 - i. to minimise the loss of trees where reasonably practicable;**
 - ii. to encourage the design to replace any lost trees as a minimum and to include further tree planting along the alignment to enhance the experience for path users; and**
 - iii. to emphasise the safety of the PSP in the high density pedestrian areas by means of widening, signage, line marking and other appropriate means.**

Strategic Plan

KFA 1: Infrastructure

- 1.4 Develop and implement an integrated transport strategy for the City which promotes access to safe and integrated transport options.**

KFA 4: Community Wellbeing

- 4.2 Encourage, support and provide for a range of recreation and leisure opportunities, both active and passive.**

KFA 7: Economic Development

- 7.3 Work collaboratively with WESROC and State Government agencies in developing and implementing regional strategies.**

Background

The Department of Transport (DoT) is developing a Moving People Network Plan for Perth and Peel. This will bring together the forthcoming Western Australian Bicycle Network (WABN) Plan, the Public Transport Network Plan and a Perth Road Network Plan to create a comprehensive integrated transport plan for moving people around the metropolitan area.

The draft WABN Plan 2012 – 2021 was launched by the Minister for Transport on March 13th 2012. The final document is currently being completed by the Department of Transport and builds on the Perth Bicycle Network (PBN) Plan 1996.

The draft WABN Plan has recognised the need for high quality, direct and continuous cycling infrastructure linking regional metropolitan activity centres with the Perth CBD. As a consequence missing sections of the Principal Shared Path (PSP) network within 15km of Perth have

been identified and prioritised for design and construction at the earliest opportunity.

The Fremantle PSP route follows the Perth to Fremantle Railway Line from the Perth CBD to the Fremantle CBD. As a significant section of the Fremantle PSP has already been constructed and due to a recently constructed section of PSP between Hay Street and Nash Street, bicycle riders can enjoy riding on uninterrupted facilities between Perth and Shenton Park Station. There is a missing section of PSP between Shenton Park Station and the Karrakatta Underpass, and another missing section between the Karrakatta Underpass and Loch Street Station. The PSP then continues uninterrupted towards Fremantle from Loch Street Station all the way through to Grant Street Station. If the two missing links between Shenton Park Station and Loch Street Station were constructed then riders would then have a continuous link between Grant Street Station and the Perth CBD.

The City of Nedlands has been proactive and has worked with State Government to complete a detailed design for the missing sections of PSP within the municipal boundaries. The design is nearing completion and a preferred alignment for the PSP has been prepared which, due to site constraints, requires sections of the PSP to be located within the road reserve currently under the control of the City of Nedlands. As a consequence approval is sought from the City for the construction of the PSP in these locations.

The entire cost of the PSP construction will be sourced from State Government funds. Once completed the PSP will become a state government controlled asset and future maintenance and the associated costs will become the responsibility of Main Roads WA.

Cost estimates for the construction of the PSP are yet to be determined. However, the cost of similar facilities constructed elsewhere around the network has been in the region of \$1 million - \$1.5 million per km depending upon site specific issues such as underground services or the need for retaining walls.

Key Relevant Previous Decisions:

Budget 2012/13 adoption includes an amount of \$30,000 for the City of Nedlands contribution to the PSP.

Proposal Detail

The PSP is a 3.5 metre wide pedestrian and bicycle route with signage, construction materials and line marking conforming to Main Roads WA standards and Access and Inclusion requirements.

The PSP is located on the north side of the railway line. The route commences at the Shenton Park railway station and joins the existing section of PSP to the north east of Nagal Pass. The route then leaves

the south west end of the existing PSP near Nagal Pass and continues to Loft Street railway station.

Attachment 1 provides a location plan for the new PSP.

Attachment 2 shows the proposed alignment of the PSP.

Attachment 3 shows the alignments of the PSP that are within the City of Nedlands road reserves.

The City of Nedlands has received a request from Main Roads WA of formal support by the City of Nedlands for the proposal (refer to Attachment 3) given that sections of the PSP are to be located in road reserve under control of the City of Nedlands.

Consultation

Required by legislation: Yes No

Required by City of Nedlands policy: Yes No

Consultation type:

The City of Nedlands has been consulted on the PSP by the Main Roads WA in the following manner.

Liaison by Main Roads WA with City of Nedlands staff.

Presentation by Main Roads WA to Councillor Briefing session on 2 October 2012

The City of Nedlands will prepare and execute a community engagement plan for the City of Nedlands residents. The findings of that engagement will be forwarded to the Main Roads WA for their consideration.

Main Roads WA will also undertake its own separate consultation program as part of the project.

Legislation

Public Works Act 1902

Construction of a road is deemed to be a public work under the act and section 84 includes a footpath in its definition of a road.

The construction of a PSP is consistent with the purpose of a road reserve in terms of public thoroughfare. No right of way or easement is required to establish use of the PSP in the road reserve.

The project aligns with Council's sustainability aspirations by encouraging pedestrians and cyclists in both commuting and recreational pursuits.

The offer by the State Government to fully fund the capital and operational costs are positive outcomes for the City of Nedlands ratepayer.

A resolution to the Main Roads WA supporting the project provides an opportunity to provide input into the alignment, safety and environmental issues surrounding the PSP. These include a request for consideration in the detailed design phase;

1. to minimize the loss of trees where reasonably practicable when selecting the alignment;
2. to encourage the design to replace any lost trees as a minimum and to include further tree planting along the alignment to enhance the experience for path users; and
3. to emphasise the safety of the pedestrians on the PSP in the high density pedestrian areas by means of widening, signage line marking and other appropriate means.

Conclusion

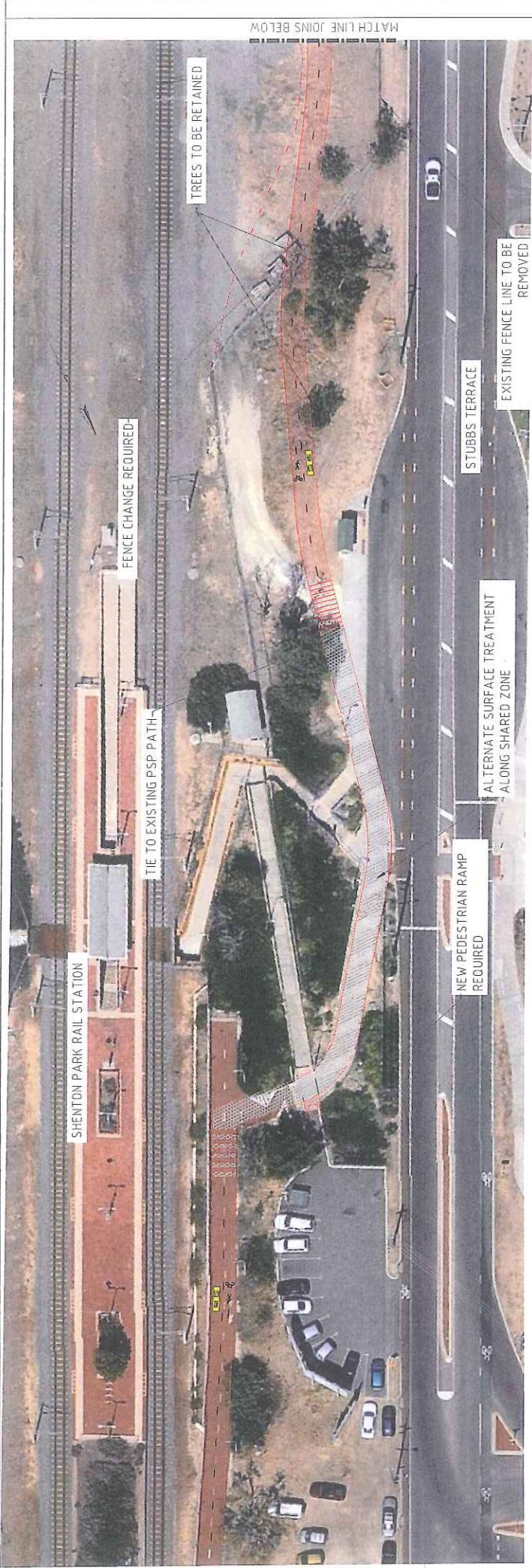
The City of Nedlands was supportive of the completion of the PSP links by virtue of its allocation of funding in the 2012/13 budget to the proposal.

The resolutions aim to achieve the following:

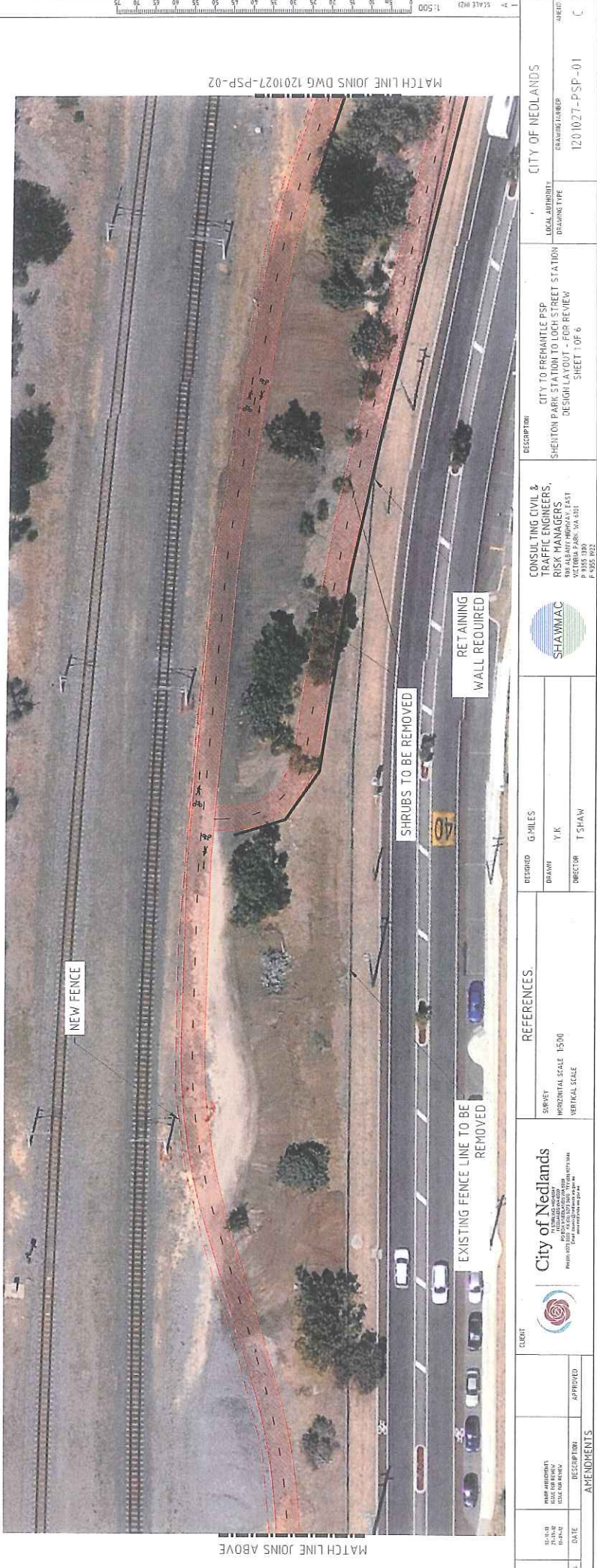
- Confirmation of formal support to the project;
- Formalization of the ownership and ongoing responsibility for the PSP; and
- Addition of recommendations in relation to safety and environmental considerations.

Attachments

1. PSP Location Plan
2. PSP Alignment Plan
3. PSP Plan Showing Alignments within City of Nedlands Road Reserves



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SHEET NO. 4 DATE	AMENDMENTS DESCRIPTION DATE FOR REVIEW	APPROVED	CLIENT City of Nedlands OFFICE OF THE CHIEF ENGINEER 1201027-PSP-01 PHONE: 9437 2200 FAX: 9437 2201 www.nedlands.wa.gov.au	SURVEY HORIZONTAL SCALE 1:500 VERTICAL SCALE	REFERENCES	DESIGNED G. GILES	DRAWN Y. K.	DIRECTOR T. SHAW	 SHAWMAC CONSULTING CIVIL & TRAFFIC ENGINEERS, RISK MANAGERS 1201027-PSP-01 1201027-PSP-01 VICTORIA PARK, WA 6103 P 9355 1300 F 9355 1322	DESCRIPTION CITY TO FREMANTLE PSP SHENTON PARK STATION TO LOCH STREET STATION DESIGN LAYOUT FOR REVIEW SHEET 1 OF 6	LOCAL AUTHORITY DRAWING TYPE CITY OF NEDLANDS 1201027-PSP-01	SHEET C
				SHEET 1 OF 6	CITY TO FREMANTLE PSP SHENTON PARK STATION TO LOCH STREET STATION DESIGN LAYOUT FOR REVIEW SHEET 1 OF 6	LOCAL AUTHORITY DRAWING TYPE CITY OF NEDLANDS 1201027-PSP-01	SHEET C					



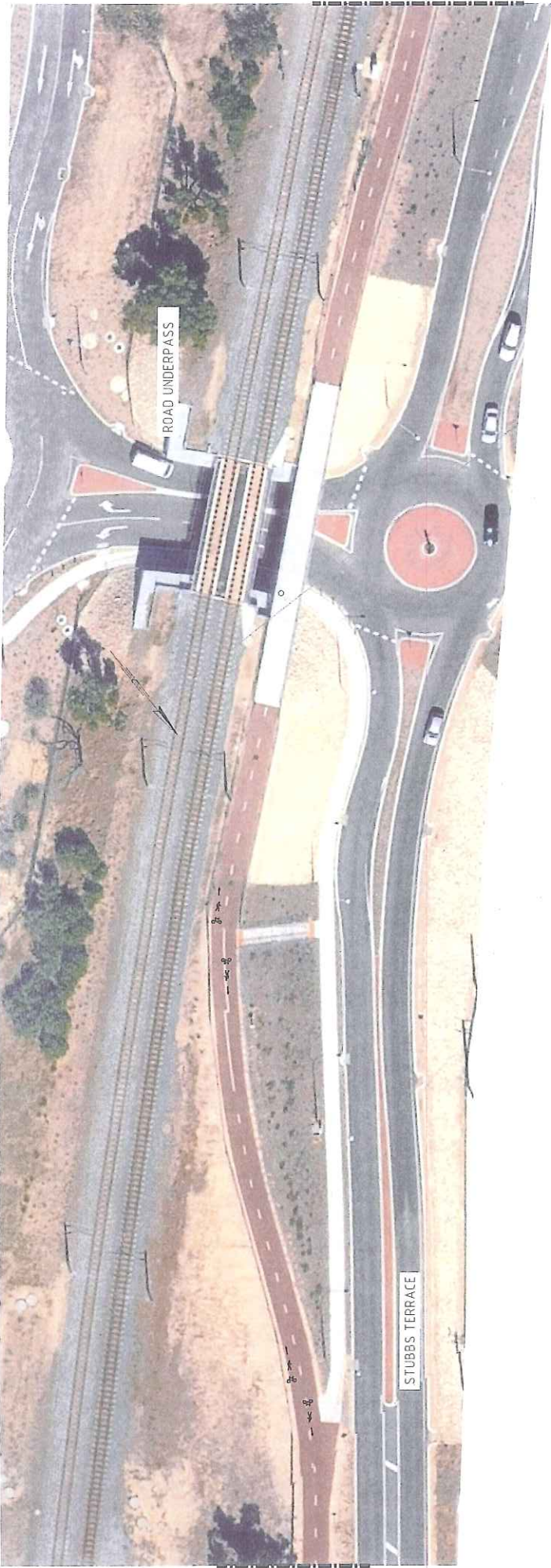
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		DIRECTOR T. SHAW	DESCRIPTION CITY TO FREMANTLE PSP SHERTON PARK STATION TO LOCH STREET STATION DESIGN LAYOUT - FOR REVIEW SHEET 2 OF 6	CONSULTING CIVIL & TRAFFIC ENGINEERS, RISK MANAGERS, 100 ALBERT STREET, EAST WESTERN PARK, WA 6150 P. 9437 2000 F. 9437 2001	DRAWING TYPE C	

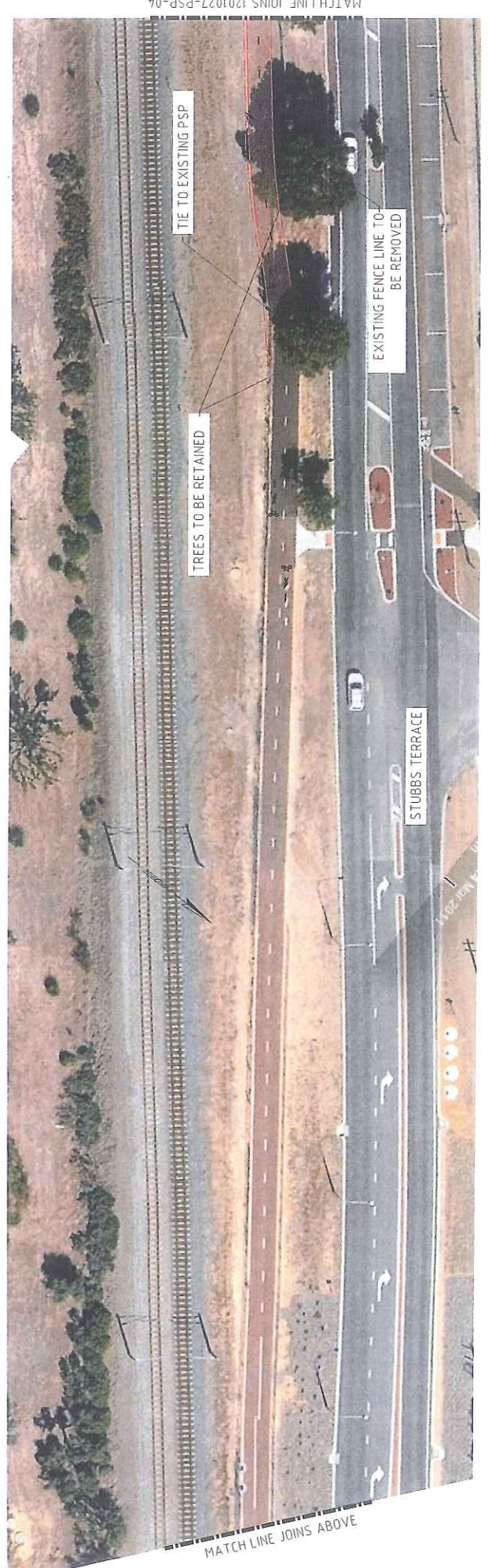
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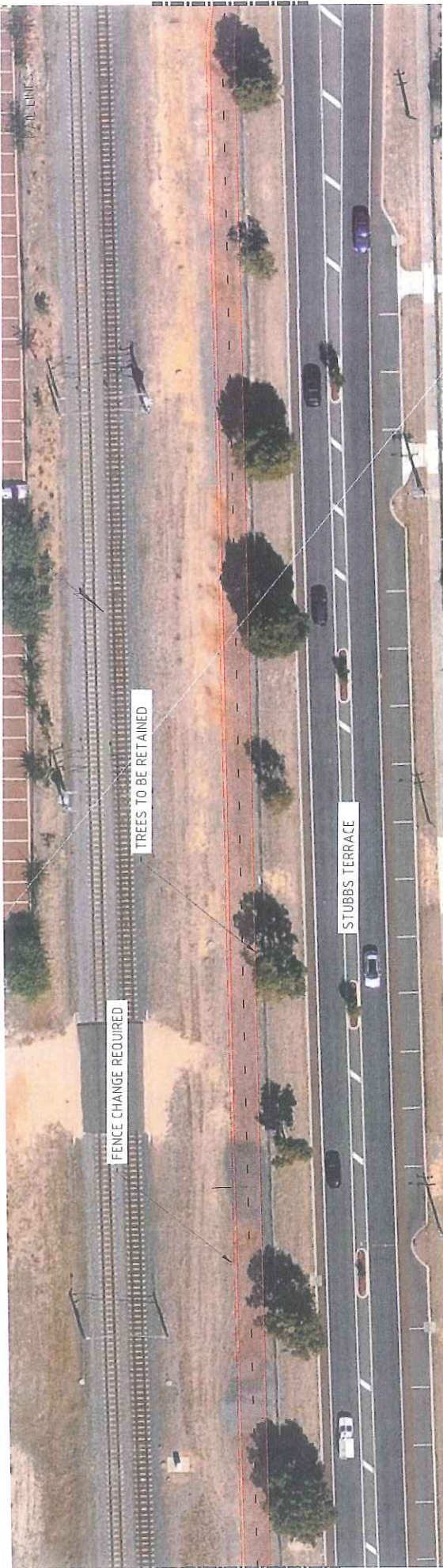


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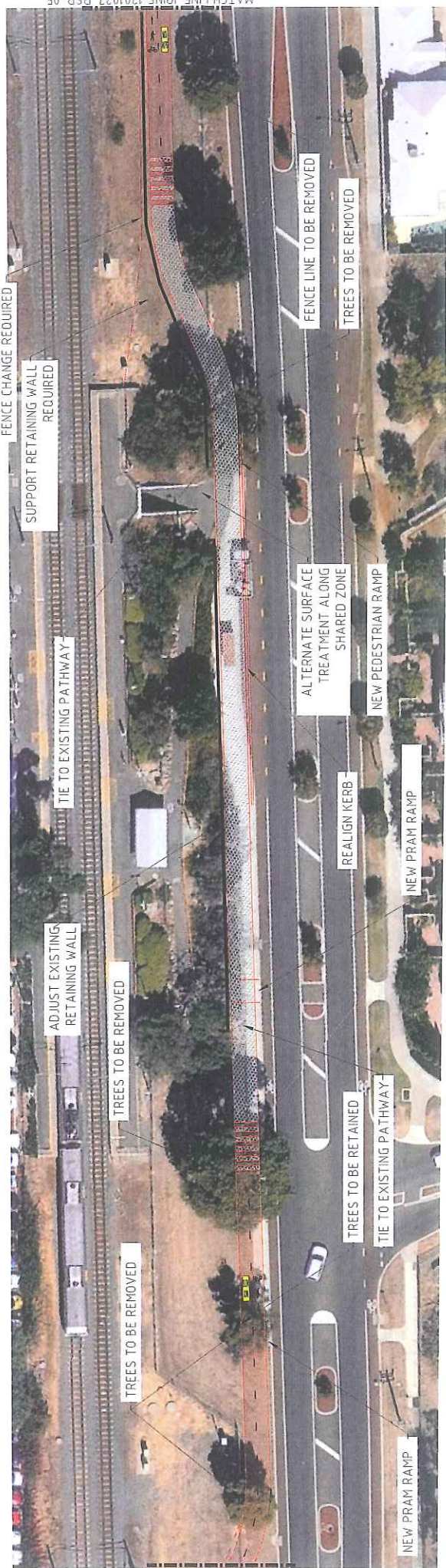
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			DIRECTOR T. SHAW		CONSULTING CIVIL & TRAFFIC ENGINEERS, RISK MANAGERS, 998 ALBANY HIGHWAY, EAST VICTORIA PARK, WA 6101, F. 9355 9272				
CITY OF NEDLANDS			SHAWMAC						



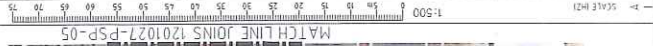
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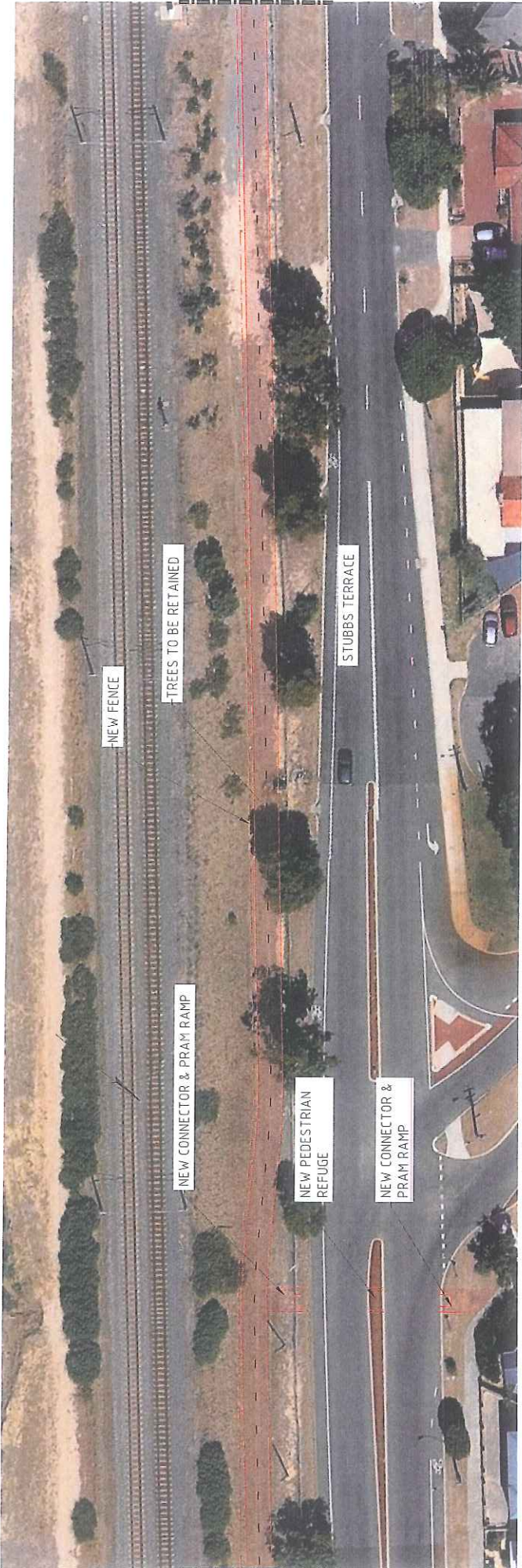


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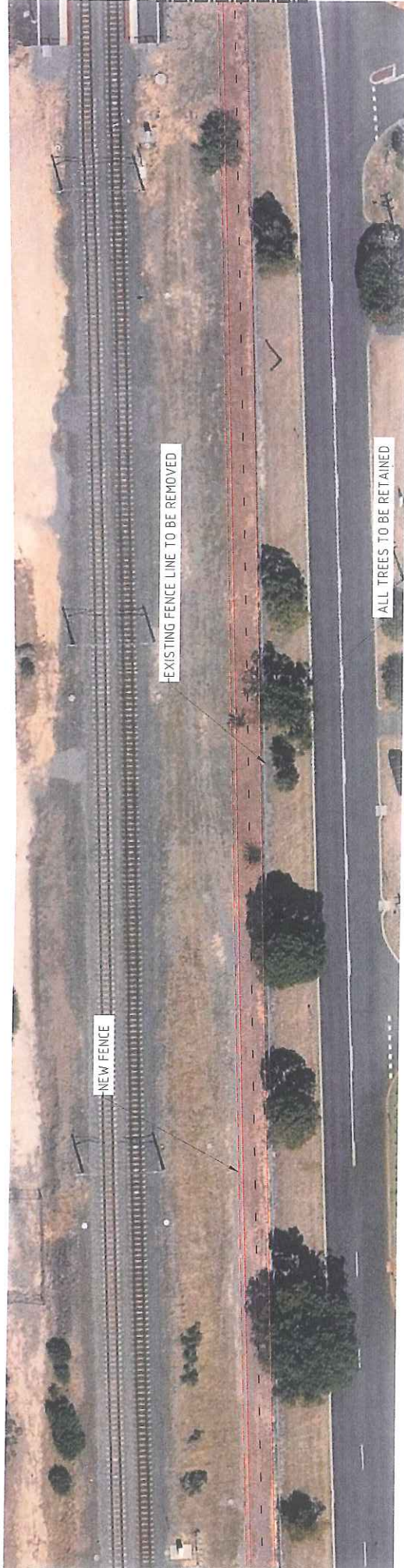
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City of Nedlands

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SHAWMAC

 CONSULTING CIVIL &

 TRAFFIC ENGINEERS,

 RISK MANAGERS,

 98 ALBERT HIGHWAY, EAST

 VICTORIA PARK WA 6101

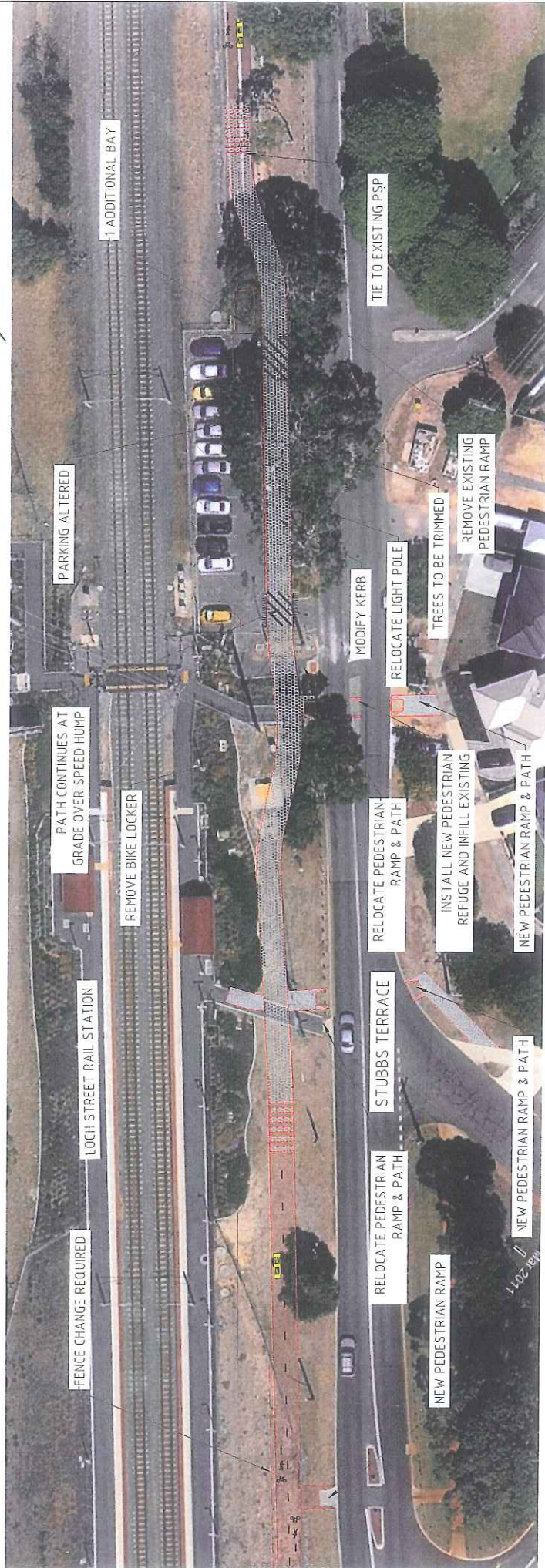
 PHONE: 9458 1800

 FAX: 9458 1021

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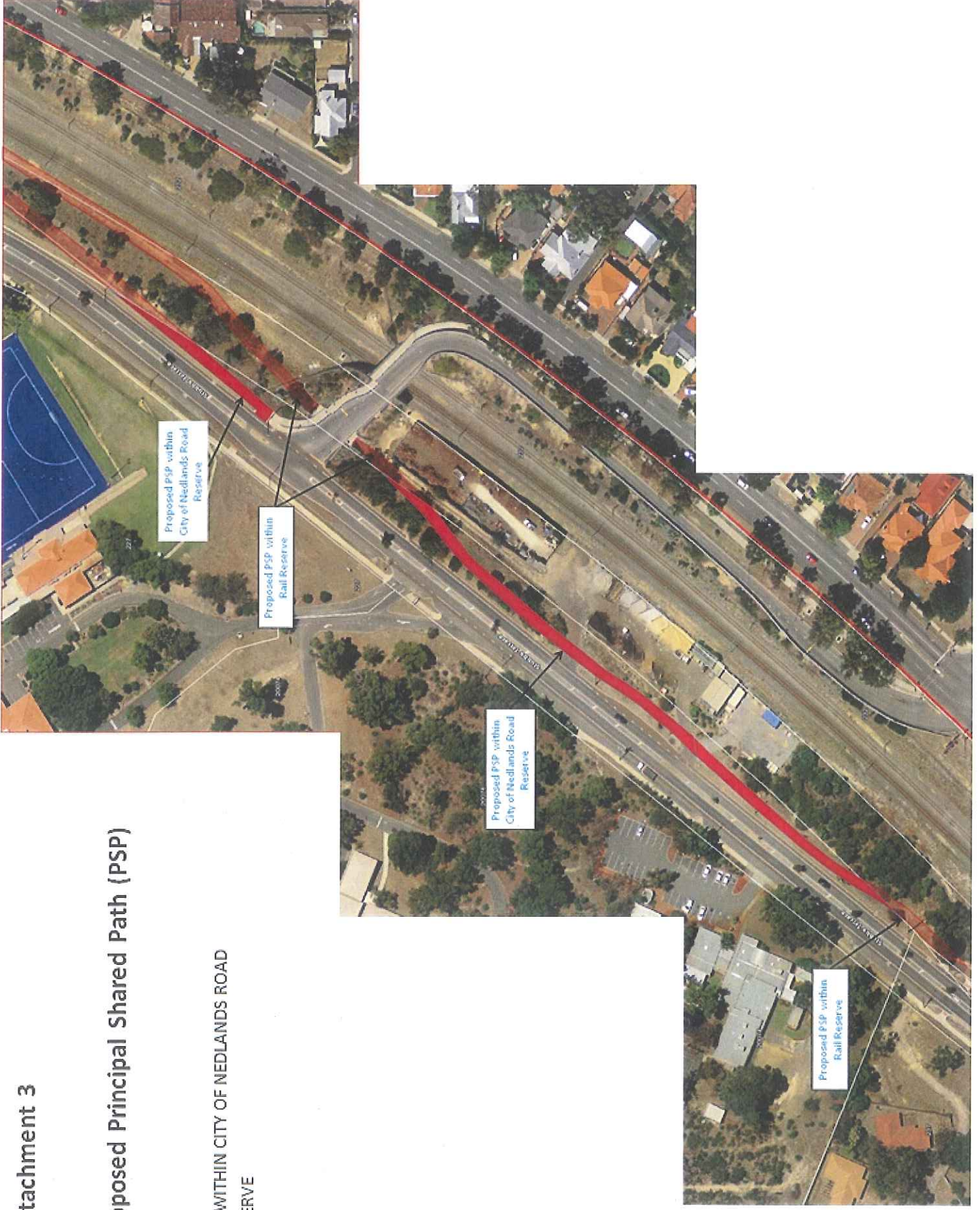
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Attachment 3

Proposed Principal Shared Path (PSP)

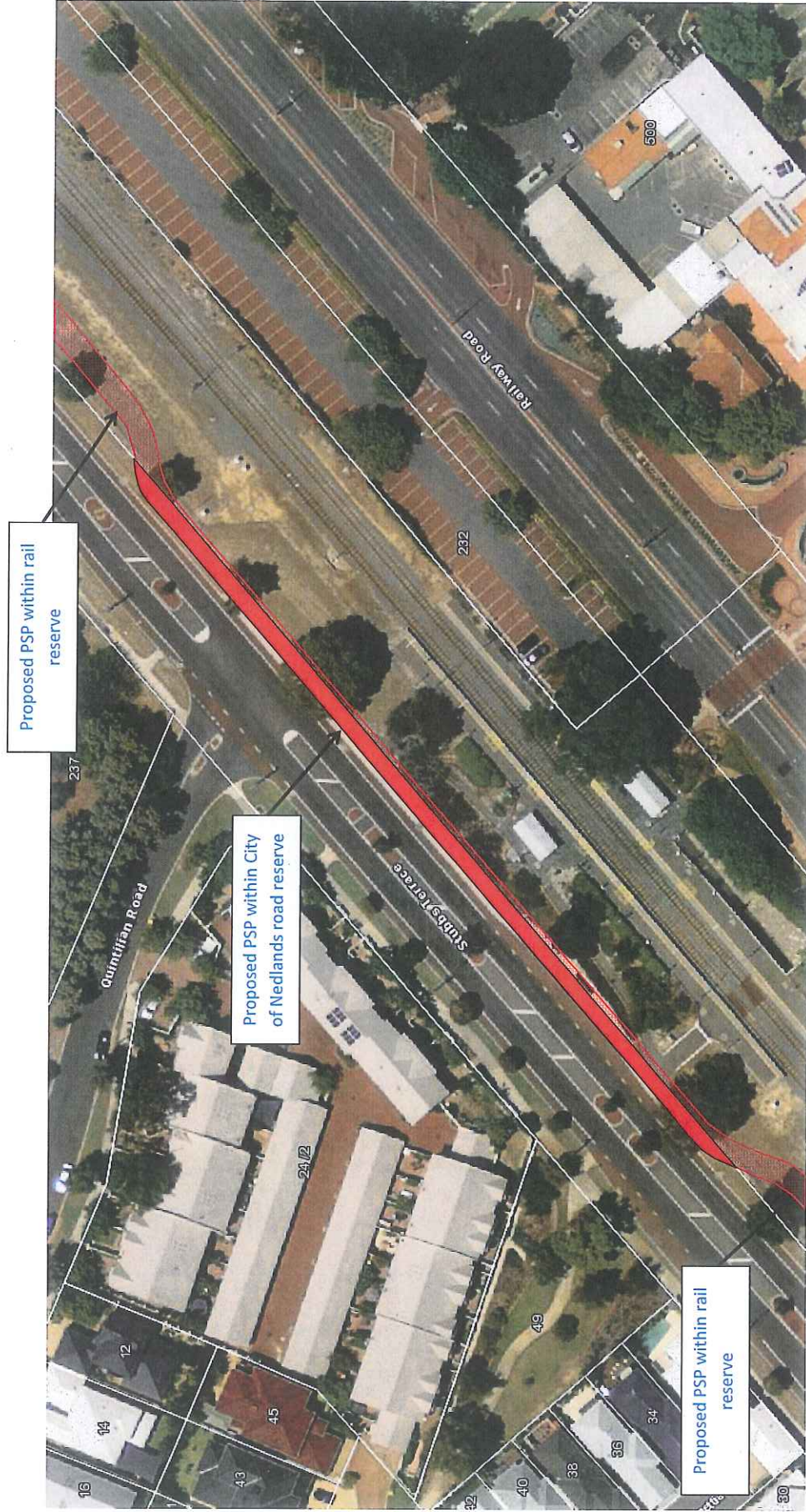
PSP WITHIN CITY OF NEDLANDS ROAD RESERVE



Attachment 3

Proposed Principal Shared Path (PSP)

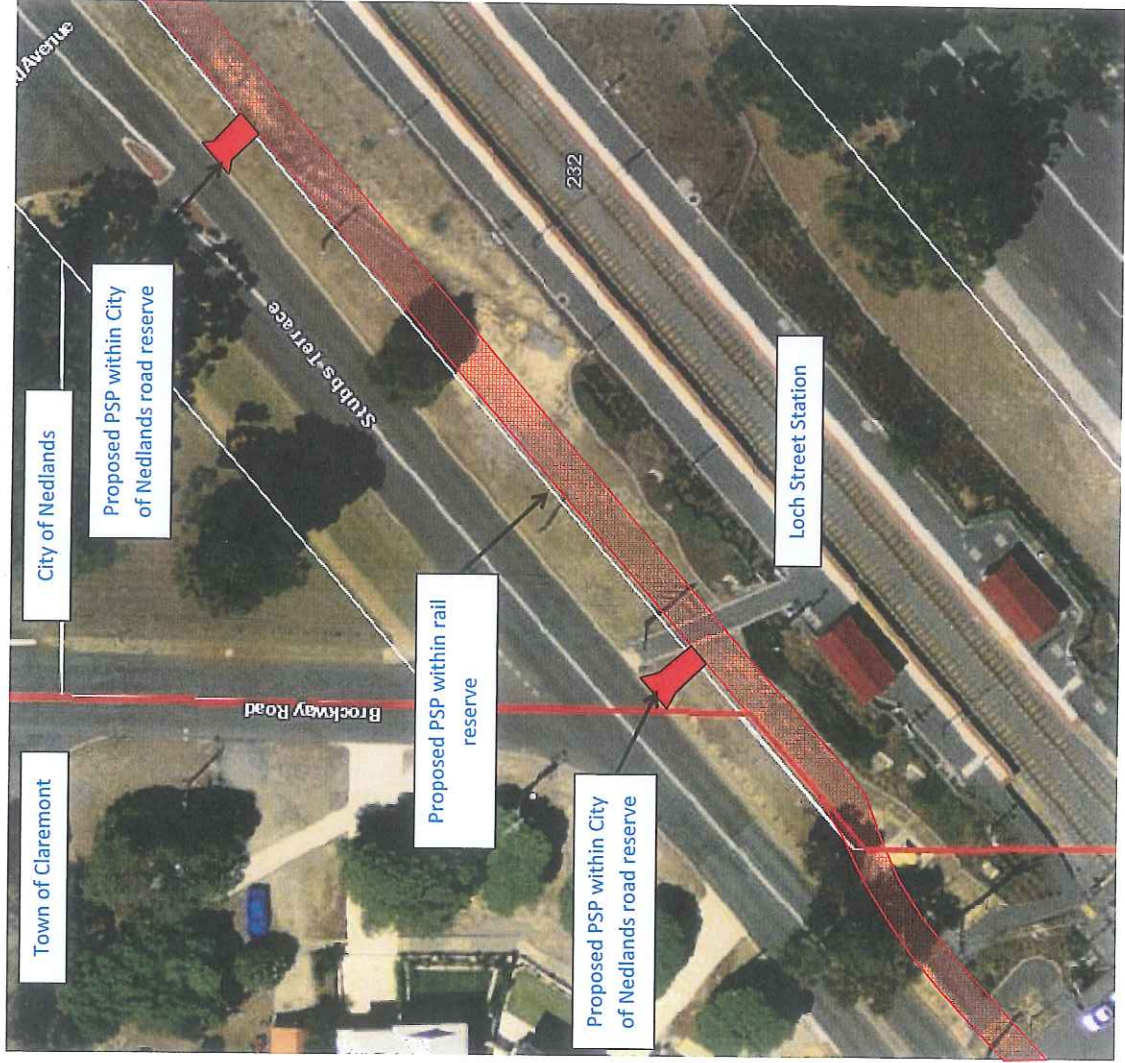
PSP WITHIN CITY OF NEDLANDS ROAD RESERVE



Attachment 3


Proposed Principal Shared Path (PSP)

PSP WITHIN CITY OF NEDLANDS ROAD RESERVE



TS24.12	Tender No. 2012/13.02 – Highview Park Irrigation Upgrade
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Committee	13 November 2012
Council	27 November 2012

Applicant	City of Nedlands
Owner	City of Nedlands
Officer	Andrew Dickson – Manager Parks Services
Director	Mark Goodlet – Director Technical Services
Director Signature	
File ref.	TEN/378
Previous Item No's	Item 6 – Special Council Meeting Minutes - 14 June 2012
Disclosure of Interest	No officer involved in the preparation of this report had any interest which required it to be declared in accordance with the provisions of the <i>Local Government Act (1995)</i> .

Purpose

The purpose of this report is to award the contract for the supply and installation of the associated irrigation system components for the upgrading of the existing irrigation infrastructure at Highview Park.

Recommendation to Committee

Council:

1. agrees to award tender number 2012/13.02 to First Element Irrigation for the supply and installation of the associated irrigation system components for the Highview Park Irrigation Upgrade in accordance with the submitted price of \$79,072.95 excluding GST; and
2. authorises the Chief Executive Officer to sign an acceptance of offer for this tender.

Strategic Plan

KFA 1: Infrastructure

- 1.3 Provide and maintain quality passive and active recreational and leisure facilities and open space to meet community needs.

KFA 4: Community Wellbeing

- 4.2 Encourage, support and provide for a range of recreation and leisure opportunities, both active and passive.

Background

During 2010 and 2011 the City conducted a comprehensive audit of its Parks assets. As part of this process an audit was carried out on the City's irrigation infrastructure. The collected information was utilised to draft an asset management plan for all Parks assets.

Irrigation assets were prioritised for replacement and/or upgrading based on the age and performance of the existing infrastructure as well as other factors including parks hierarchical classification and risk management considerations.

This process gave emphasis to the prioritisation of upgrading the irrigation infrastructure at Highview Park. The turf surface of Highview Park had deteriorated in recent years to the point that in 2011 it was deemed unsafe to hold some Hockey fixtures at the venue. Key to the deterioration of the turf surface is the continued decline in performance of the irrigation system which was installed in 1985.

Key Relevant Previous Decisions:

Item 6 – Special Council Meeting Minutes – 14 June 2012

Council Resolution

Council:

Adopts the 2012/13 Annual Budget as detailed in the attachment for the year ending 30 June 2013

Proposal Detail

This Contract is for the supply and installation of all associated irrigation system components for the upgrading of the irrigation infrastructure inclusive of all labour, materials, services and plant.

The service requirements are to be in accordance with the specifications set out in tender 2012/13.02 – Highview Park Irrigation Upgrade.

Consultation

Required by legislation: Yes No

Required by City of Nedlands policy: Yes No

Legislation

- *Local Government Act 1995*
- *Rights in Water and Irrigation Act 1914*

Budget/financial implications

Budget:

Within current approved budget: Yes No

Requires further budget consideration: Yes No

Financial:

The approved budget for the 2012/13 financial year incorporates an allowance for this capital project.

Risk Management

Key risk areas including financial, health, service interruption, environment and regulatory risks have been addressed through the control measures applied in the tender documentation and evaluation process. Reference checks were completed on the recommended contractor as part of the evaluation process.

Discussion

The tender was advertised in the West Australian newspaper on 14 October 2012 with tenders closing at 2pm on Tuesday 30 October 2012.

The tender was independently evaluated by two (2) officers from the Technical Services division and one (1) from the Corporate & Strategy division. Evaluations were conducted in accordance with the criteria specified in the tender documentation as set out in the below table:

<p>Relevant Experience Tenderers must address the following information in an attachment and label it "Relevant Experience":</p> <ul style="list-style-type: none"> (a) Provide details of three recent/current contracts similar in scope to this Contract, including the value of contract, commencement date, completion date and a description of the requirements; (b) Provide details of issues that arose during three different projects and describe how these were managed, including their outcomes; (c) Demonstrate the Tenderer's ability to achieve outcomes within strict deadlines. (d) Describe quality measures are in place that will ensure the quality of the Tenderer's Goods and Services to be provided under this contract. 	<p>Weighting 20%</p>
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<p>Key Personnel skills and experience Tenderers must address the following information in an attachment and label it "Key Personnel Skills and Experience":</p> <ul style="list-style-type: none"> (a) Listing of Key Personnel to be involved in this contract; (b) Curriculum vitae inclusive of, Membership to any professional or business association, qualifications and level of experience of each Key person to be involved in this contract; 	<p>Weighting 10%</p>
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<p>Tenderer's Resources Tenderers must address the following information in an attachment and label it "Tenderers Resources":</p> <ul style="list-style-type: none"> (a) Provide a current commitment schedule, detailing the % of total capacity currently committed to projects and % of total capacity required for this Contract; (b) Include within your submission a plant/equipment schedule, detailing the year of manufacture, make, model and description of working condition; and (c) Describe any contingency measures or back up of resources in place which will ensure the carry out of irrigation maintenance services within given time frames; and (d) Provide a Gantt Chart or Works Program detailing your estimated completion date, given this Contract commences 3 December 2012. 	<p>Weighting 20%</p>
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<p>Risk Assessment</p> <p>Tenderers must address the following information in an attachment and label it "Risk Assessment":</p> <ul style="list-style-type: none"> (a) An outline of your organisational structure inclusive of any branches and number of personnel. (b) If companies are involved, attach their current ASC company extracts search including latest annual return. (c) Provide the organisations directors/company owners and any other positions held with other organisations. (d) Provide a summary of the number of years your organisation has been in business. (e) Attach details of your referees. You should give examples of work provided for your referees where possible. (f) Are you acting as an agent for another party? If Yes, attach details (including name and address) of your principal (g) Are you acting as a trustee of a trust? If Yes, give the name of the trust and include a copy of the trust deed (and any related documents); and if there is no trust deed, provide the names and addresses of beneficiaries. (h) Do you intend to subcontract any of the Requirements? If Yes provide details of the subcontractor(s) including; the name, address and the number of people employed; and the Requirements that will be subcontracted. (i) Will any actual or potential conflict of interest in the performance of your obligations under the Contract exist if you are awarded the Contract, or are any such conflicts of interest likely to arise during the Contract? If Yes, please supply in an attachment details of any actual or potential conflict of interest and the way in which any conflict will be dealt with (j) Will any actual or potential conflict of interest in the performance of your obligations under the Contract exist if you are awarded the Contract, or are any such conflicts of interest likely to arise during the Contract? If Yes, please supply in an attachment details of any actual or potential conflict of interest and the way in which any conflict will be dealt with (k) Are you presently able to pay all your debts in full as and when they fall due? 	<p>Weighting 20%</p>
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<p>Risk Assessment (Continued)</p> <p>(l) Are you currently engaged in litigation as a result of which you may be liable for \$50,000 or more? If Yes please provide details.</p> <p>(m) In order to demonstrate your financial ability to undertake this contract, include a profit and loss statement and the latest financial return for you and each of the other proposed contracting entities, together with a list of financial referees from your bank and/or accountant.</p> <p>(n) The insurance requirements for this Request are stipulated in Part 3 of this Request. Tenderers are to supply evidence of their insurance coverage including, insurer, expiry date, value and type of insurance. If Tenderer hold "umbrella Insurance" please ensure a breakdown of the required insurances are provided. A copy of the Certificate of Currency is to be provided to the Principal within [insert number] days of acceptance.</p>	<p>Weighting 20%</p>
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A total of 30% weighting was allocated to the Price criteria.

Conforming submissions were received from the following organisations, which have been placed in order of the accompanying final evaluation score:

Organisation	Evaluation Score
First Element Irrigation	78.80
Water Dynamics	78.67
LD Total	73.21
Total Eden	61.25
PGC Irrigation	47.58

Due to the nearness of the evaluation scores, between First Element Irrigation and Water Dynamics, comprehensive reference checks were conducted on both organisations. There were no adverse references for either organisation. Upon completion of reference checks it was determined that the submission received from First Element Irrigation was the most advantageous.

Conclusion

After evaluation of the tender submissions, having attained an evaluation score of 78.80 it is recommended that First Element Irrigation be awarded the contract for the supply of irrigation

maintenance services in accordance with the submitted schedule of rates.

Attachments

Nil.