



**Council's Community Grants Fund provides small grants for community projects and events that create community spirit.**

Applications must be received at least **4 weeks** before the start of the event or project which is to be funded.

**Part 1: Applicant information**

Group or organisation	
Contact person	
Position	
Street address	
Postal address	
Telephone	
Mobile number	
Email address	

Applicant Type:

- Individual
- Sporting Club
- Community Organisation (if incorporated)
- Community Group (if not incorporated)
- Church
- School
- Other (please explain) \_\_\_\_\_

Is your group or organisation based in the City of Nedlands?

- Yes
- No

What percentage of your organisation or group live within the City of Nedlands if your organisation is not based within the City?

What is the primary purpose of your organisation or group?



## Part 2: Approvals required

Receiving a grant does not imply external event approval. Events with any of the following features must be separately approved by the City:

- More than 200 people
- Road closure or temporary suspension of road rules
- Consumption or sale of alcohol
- Trading in a public place
- Food stalls
- Excessive noise
- Fireworks
- Vehicle onto a reserve
- Marquees or any other structure
- All weddings

Approval for such events must be obtained by applying to the City's Community Development Administration Officer on 9273 3500.

## Part 3: Financial details

Is your group incorporated?  Yes  No

Does your organisation have an Australian Business Number (ABN)?

Yes - ABN: \_\_\_\_\_

No. Please sign and return with your application an Australian Tax Office

### Statement by a supplier form.

Is your organisation registered for GST?  Yes  No

Has your group received a grant from this fund before?

Yes - When? \_\_\_\_\_

No

Was it acquitted?

Yes

No



**Bank account details where funds are to be distributed**

You will be emailed by EFT sure and receive a phone call from the City of Nedlands to verify your payment details.

Bank Name \_\_\_\_\_

Bank account name \_\_\_\_\_

BSB \_\_\_\_\_

Account number \_\_\_\_\_

**Part 4: Project information**

Type of event

- Community project or event
- A street party
- A disability related project
- Other (please specify) \_\_\_\_\_

Briefly describe project or event for which funding is sought.

Date/time/location of project or event



What is the purpose of the project or event?

How will the project or event help develop a sense of community within the City of Nedlands?

If the project or event is aimed specifically at benefiting people with disabilities and/or their carers, please explain how it will do so.

How many people do you anticipate will attend? \_\_\_\_\_

Funded events (except street parties) must be accessible to all Nedlands residents.

Is the event accessible to all Nedlands residents?

- Yes
- No, please explain \_\_\_\_\_

Will your project or event be charging a fee?

- If yes, please explain \_\_\_\_\_
- No



Is your project or event aimed at fundraising?

Yes, please explain. Fundraising projects may be eligible where the funds raised are donated to an exceptional community cause

\_\_\_\_\_

No

**Part 5: Budget information**

What is the total cost of the project/event? \$ \_\_\_\_\_

How much are you requesting from the City of Nedlands? \$ \_\_\_\_\_

How much will your group or organisation be contributing? \$ \_\_\_\_\_

**Project budget**

Income	Amount
Please list any other contributions such as:	
- Your group's contribution	
- Any other	
City of Nedlands Community Grant	
<b>Total \$</b>	

Expenditure	Amount
<b>Total \$</b>	



## Part 6: Publicity

How will you promote the project or event to the community?

- Local Newspaper
- Letter box drop
- Posters
- City of Nedlands events calendar on website
- Other

## Part 7: Terms & Conditions

1. A maximum of \$250 will be provided for a street party.
2. Projects other than street parties will be eligible up to \$1,000. The level of funding provided will be dependent on the scale of the event or project and it's positive impact on the local community.
3. Grant funds must be spent on the agreed purpose and any unexpended funds must be returned to the City of Nedlands within one month of the project or event being completed, unless otherwise agreed in writing by the City of Nedlands.
4. The event or project organisers must accept full liability for the event or project and ensure safety and emergency strategies are in place.
5. The City of Nedlands may include Information about any funded event or project in its own publicity.
6. The organisers must acquit their grant within three months of completion of the event or project, providing financial information as required by the City of Nedlands. Applicants with previous grants that have not been acquitted will not be eligible for further grants.
7. An applicant will be eligible for only one grant per financial year.
8. Receiving a grant does not imply external event approval.

We accept the terms and conditions above and state that all information provided in this application is accurate.

1.Name

---

Position

---

Signature \_\_\_\_\_

Date\_\_\_\_\_



2.Name

---

Position

---

Signature \_\_\_\_\_

Date \_\_\_\_\_

**Part 8: Submission**

Please email completed application to:

[commdev@nedlands.wa.gov.au](mailto:commdev@nedlands.wa.gov.au), Attention: Community Development Officer